



UNIFORM REQUIREMENTS

REVISED NOVEMBER 2017

Each campus (i.e. ELS, Preparatory and College) has its own specific uniform. An overlap from one campus to another is not appropriate. Reddford House requests that parents respect the individuality of each campus by not allowing your children to wear uniform items that are not specific to their campus. These items must have the Reddford house branding unless stated otherwise.

Parents must please ensure before the time of purchase that the available range of sizes in the shop accommodates the size of their children. The lead-time for the manufacture of any special measurement is approximately 8 to 10 weeks. It is the responsibility of the parent to ensure that any order for a special measurement item is placed timeously.

The daily uniform items are not specific to a season and students can wear the items according to the weather. Students may choose to wear a Reddford fleece or any style of the Reddford jersey that is available or a combination thereof.

EARLY LEARNING SCHOOL

- The uniform is optional for Stage 3 students and compulsory for Stage 4 and 5 students.
- The size range is 3-4, 5-6, and 7-8. (9-10 and 11-12 for larger bodied children)
- The items may be worn in any combination with the other garments according to the weather.
- Jackets, jerseys, rain coats, socks/tights, costumes or bags must be a grey/blue colour.

DAILY UNIFORM

- Grey/blue or camel track pant
- Grey/blue or printed sweatshirt
- Grey/blue long sleeved T-shirt
- Grey ELS fleece jacket
- Check pinafore
- Grey/blue or striped T-shirt
- Denim or stone board shorts
- Stone hat
- Grey art apron

PREPARATORY SCHOOL UNIFORM

DAILY UNIFORM

- Light grey short or long sleeved golf shirt
- Grey bermuda shorts (boys and girls)
- Grey pinafore or skort (girls)
- Grey chino style pants (boys and girls)
- White collared shirt. May be purchased from any retail outlet.
- Grey socks
- Grey tights. Purchased from the shop or any retail outlet.
- Black lace up or T-bar shoes. May be purchased from a retail outlet.
- Grey V-neck jersey
- Grey cardigan
- Grey fleece jacket
- Grey peak cap

FORMAL/STEP OUT UNIFORM

Blazer, white shirt, tie, chino trouser/shorts/skort, pantyhose (girls)/socks (boys), blue/grey and silver striped tie and official school shoes. This is the dress code for school assemblies, other formal school functions and school outings where uniform is worn.

CO-CURRICULAR UNIFORM

- Boys and girls sport top to be worn for all sport matches.
- Sport skort to be worn by girls for matches.
- Grey/blue physical education shorts to be worn for PE classes and sport activities.
- Grey/blue tracksuit to be worn to and from sport competitions as and when advised to do so by coaches.
- White Reddford socks with stripes to be worn for all relevant sports.
- White, black or grey sports shoes.
- House T-shirt to be worn for any inter-house event. May be worn for PE classes and sport practices.

- **Dundee** - green
- **Edinburgh** - yellow
- **Glasgow** - blue

COLLEGE SCHOOL UNIFORM

DAILY UNIFORM

- White short-sleeved golf shirt
- Grey chino style shorts for boys.
- Grey skort for girls.
- Grey chino style trousers for boys
- Grey chino style trousers for girls.
- Reddford House white socks with grey stripes must be worn. Secret socks are not permitted.
- Beach bronze opaque tights or grey woolen tights, purchased from any retail outlet may be worn.
- White collared shirt. May be purchased from any retail outlet.
- Black lace up or T-bar shoes. May be purchased from any retail outlet.
- Grey V-neck jersey
- Grey cardigan
- Grey fleece jacket
- Grey peak cap

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|--------------------|---|--------|
| - Balmoral | - | green |
| - Inverness | - | yellow |
| - Stuart | - | blue |

EXTRAS AVAILABLE WITH REDDFORD HOUSE BRANDING

- Grey/white showerproof rain jacket
- Grey small or large backpack
- Grey small or medium tog bag
- Grey cooler bag (lunch bag)

CONTACT DETAILS OF UNIFORM SUPPLIER

SCHOOL AND LEISURE REDDFORD HOUSE THE HILLS

Park View Shopping Centre

Garstfontein Rd

Moreletapark

Pretoria East

T: 073 9554763

SCHOOL AND LEISURE REDDFORD HOUSE BLUE HILLS

Kyalami Downs Centre

Cnr Main Rd (R55) & Kyalami Boulevard

Kyalami, Midrand

T: 072 4086931

SCHOOL AND LEISURE REDDFORD HOUSE NORTHCLIFF

Heathway Square Shopping Centre

Cnr. Beyers Naude and Castle Hill Drive

Blackheath.

T: 011 4310406

ONLINE SHOP HELP DESK

For online help desk with ordering uniforms online please call Emily T 021 7050288

In case of any problems please call above numbers or email online@schoolandleisure.co.za

Please see Website www.schoolandleisure.co.za should you require a map.

RETURN OF FAULTY OR UNWANTED GARMENTS

All our garments carry a thirty-day guarantee from our suppliers for any factory fault. Faulty garments will be replaced or credited at the sole discretion of the supplier concerned. Each garment has a laundry instruction label.

The shop will exchange or credit any unwanted garment on condition that it:

1. is a current stock item,
2. has not been worn or altered in any way,
3. has no name printed, iron on label or sew on label on the garment and
4. is in a condition to be sold to another customer.

Any goods returned for credit or returned for exchange will be credited at the price shown on the original sales document / Invoice and replacement item/s will be charged for at the current price. The shop cannot credit stock items and garments that have been damaged in transit or due to use or incorrect laundering/handling.

GENERAL LAUNDRY INSTRUCTIONS

In order to prolong the life of and to prevent 'unexplained' marks on, stretching/shrinking of your garments please follow these suggestions. We suggest that you read the labels on your washing powders, fabric softeners and inform yourself as to the chemical content and the effect that it has on fabrics. These chemicals can and will have an adverse effect on the composition of the fabric fibre. We suggest that you be selective in your choice of washing powder and to use only the recommended dosage. **Do not use bleaching agents under any circumstances as this will discolour your garments and we will regrettably not be able to replace garments that have discoloured due to the use of bleaching agents.**

BE ADVISED THAT:

1. All dark colours will fade. The degree of fading depends on how often the garment is washed.
2. Toothpaste, hair gels and sprays, perfume, deodorants, sun-tanning lotions/blocks do bleach and stain fabrics (especially collars). Apply any of the above and allow them to dry before they are exposed to any garment.
3. Our school blazers can be washed (do not spin) and left to dry on a hanger. (Do not iron.)
4. We recommend that you dry clean braided blazers as the braiding does shrink.

LAUNDRY AREA:

1. Regularly wipe your washing line and clean your iron to remove dirt and grime.
2. Be aware of vegetation overhanging your washing line that may drop sap or coloured foliage onto your wet washing and cause stains.
3. Always wipe any counter tops or surfaces to remove any spills of washing powder, fabric softener or bleaching agent before you place your laundry on them. Spillage of these agents can also damage the enamel of your washing machine if they are not cleared and can result in rust appearing on your appliance.

WASHING PROCEDURE:

1. Read all laundry labels attached to your garments and follow the instructions of the manufacturer i.e. water temperature etc.
2. Sort your washing into piles of 'light' and 'dark'.
3. Ensure that all fastening mechanisms are in the 'closed' position before you place your laundry into your washing machine. Velcro, open zips, metal buttons, hooks and belts damage fabrics during the wash and spin cycle.
4. Empty all pockets and be aware that tissues, sweet wrappings etc can discolour fabrics.
5. Always wash and dry all garments inside out.
6. Add the recommended dose of washing powder (and any other fabric softener) and allow it to dissolve in the water of your washing machine before you place the laundry into the machine. Do not pour washing powder directly onto your washing. Excess washing powder will make the fabric 'hard and scratchy' and will result in bleach marks on your garments.

DRYING PROCEDURE:

- 1. Tumble dry at your own risk.**
2. Do not use faulty pegs as they can damage the fabric.
3. Gently shake the garment and align it in its manufactured position i.e. flatten the seams and align the hems. This will alleviate unnecessary ironing.
4. It is best to allow stretch fabrics to dry flat if possible.
5. Do not stretch the garment on the washing line.
6. Place the garment halfway over the washing line so that there is an even amount of weight (of the fabric) on either side. Do not peg any stretch fabric garment by the hem. This will result in uneven stretched hemlines and seams.
7. Place the pegs carefully on the garment to prevent peg marks.
- 8. Do not leave garments to dry in hot sunlight or very windy conditions for lengthy periods.**
This will result in the fabric becoming 'hard and scratchy'. Pegs can damage garments in very windy conditions.
9. Remove the garments from the washing line as soon as they are dry and smooth them into shape. This will prevent unnecessary ironing.

IRONING:

1. Read the instruction manual of your iron and ensure that you use it correctly.
2. Read the laundry label and follow the instructions of the manufacturer.
3. **Do not iron:** School blazers, tracksuits, physical education shorts and swimming costumes.
4. **Do not iron over any printed artwork or embroidery of any garment.**
5. Do not apply excessive pressure to the iron. A gentle pressure is recommended. Failing to do so will result in shiny marks on and stretching of your garments.

SWIMMING COSTUMES AND SILICONE SWIM CAPS

The chlorine in swimming pools is harmful to any swimming cap and/or swimming costume whether administered manually or by a salt chlorinator. In order to prolong the life of a swimming costume and prevent it from stretching and/or becoming brittle:

1. Rinse the costume in fresh water immediately after use and leave it to dry inside out in a shady area.
2. Do not wash a costume in hot soapy water or iron it.
3. Exit the pool from the steps and do not hoist yourself over the edge of the pool, as the pool edging will damage the fabric of any costume.
4. All swimming caps carry a 'care instruction' insert when purchased from the shop.
5. Rinse the cap in fresh water and wipe dry after use.
6. Do not leave the cap in a tog bag or in a damp environment.
7. An occasional wash in warm soapy water will remove any scale that might adhere to the cap.
8. Lengthy periods of exposure to direct sunlight will shorten the cap life.
9. All caution should be taken to prevent contact with any sharp object e.g. hairpins and fingernails.